
POSITION TYPE

Exempt

FUNCTION TITLE

Homeless Outreach Manager

DESCRIPTION

Under the direction of the Vice President, Community Outreach this person will provide intervention and services to homeless individuals in the DMA District.

Responsibilities include but not limited to:

- Develops and monitors protocols for the outreach response to street dwelling homeless individuals and regularly reviews and ensures Downtown Partnership protocols for effectiveness.
- Attends regular meetings between the collaborators, provides follow-up to all action items, and acts as a liaison between those collaborators.
- Works to find housing and services for Downtown homeless population including our operation team members as needed.
- Identifies training needs and coordinates training sessions for Operations Team members, particularly as training pertains to interacting with the homeless.
- Coordinates the dissemination of information regarding changes, service provision and protocols to the "Clean and Safe Program" staff and collaborators.
- Works with Baltimore Homeless Services to oversee the collection, timely and accurate input, and compilation of data from Operations outreach staff.
- Collaborates, plans, and participates in homeless census taking.
- Responsible for preparing reports to Downtown Partnership, Baltimore Homeless Services, the Planning Commission, City Council, etc. as needed.
- Performs other work-related duties as assigned to include researching successful related programs on substance abuse and outreach.
- Serves on Planning Committee for "Project Homeless Connect"
- Serves on the Mayor's Office of Human Services and Continuum of Care committee

REQUIREMENTS

College degree preferred with emphasis in Human Services, Public Health or Social Work. Experience and knowledge in working with the homeless population. Ability to work outdoors and navigate street/hills in the Downtown area is a must. Excellent written and verbal communication skills are a must Experience in substance abuse outreach of mental illness a plus. Microsoft Office Computer skills required.

HIRING RANGE

Commensurate with experience

FILING DEADLINE: until filled

ORIGINAL POSTING DATE: November 17, 2020

SUBMIT RESUME TO:

DPOB, Human Resources Department, 20 South Charles Street, Baltimore, Maryland 21201,
Fax (410) 244-8670 or E-mail dpobhr@dpob.org EOE/ADA